

OZARK OPPORTUNITIES, INC.

701 E. PROSPECT • P.O. BOX 1400 • HARRISON, ARKANSAS 72602 • (870) 741-9406 • FAX: (870) 741-0924

Head Start

Weatherization

Community Services

TO: OZARK OPPORTUNITIES, INC. BOARD OF DIRECTORS

FROM: Amy Adams, Chairperson of the Board
By: Toby Atkinson, Executive Director

DATE POSTED: January 19, 2012

SUBJECT: Executive Committee Meeting

Ozark Opportunities, Inc. Executive Committee will meet at the OOI Weatherization office in Marshall at **2:00 pm.** on January 27, 2012. Anyone not able to attend in person is able to call in- please contact Toby Atkinson for call-in information (870) 741-9406 ext. 235.

AGENDA:

- | | | | |
|----|---|-----------------|---------|
| 1. | Welcome (2:00 pm.) | Information | |
| 2. | Program Updates (Governing Board Report provided to members prior to meeting) | Information | 25 min. |
| | • Community Services Update | | |
| | ○ Corrective Action Response from OCS | Action | 5 min. |
| | • Head Start Update | | |
| | ○ Triennial Review Team return | Information | |
| | ○ Head Start Self-Assessment | Review & Action | |
| | ○ Head Start School Readiness Plan | Review & Action | |
| | • Weatherization Update | Information | |
| 3. | Finance: | Review & Action | 30 min. |
| | ○ Review of Expenditure Reports | Review & Action | |
| | ○ C.C. Statement Re-Cap Review | Review & Action | |
| | ○ OOI Financial Procedures | Review & Action | |
| 4. | Corporate Services Update | Information | 20 min. |
| | ○ OOI Personnel Policies and Procedures | Review & Action | |
| 5. | Executive Director's Report | Information | 10 min. |
| 6. | Planning time- discussion of future direction (RSVP Grant, etc.) | Discussion | 25 min. |
| 7. | Wrap Up; discuss dates for future Board meetings | Information | 5 min. |
| 8. | Adjourn (4:00 pm.) | | |

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Van Buren counties in Arkansas*