

# OZARK OPPORTUNITIES, INC.

701 E. PROSPECT • P.O. BOX 1400 • HARRISON, ARKANSAS 72602 • (870) 741-9406 • FAX: (870) 741-0924

## Head Start

## Weatherization

## Community Services

TO: OZARK OPPORTUNITIES, INC. BOARD OF DIRECTORS

FROM: Amy Adams, Chairperson of the Board  
By: Richard T. Atkinson, Executive Director

DATE POSTED: April 11, 2012

SUBJECT: Executive Committee Meeting

*Ozark Opportunities, Inc.* Executive Committee will meet at the **OOI Central Office** at 701 E. Prospect in Harrison at **5:30 pm. on April 26, 2012.** Anyone not able to attend in person is able to call in- please contact Toby Atkinson for call-in information (870) 741-9406 ext. 235.

### AGENDA:

- |    |   |                    |         |
|----|---|--------------------|---------|
| 1. | Welcome (5:30 pm.)  |                    |         |
| 2. | Quick Tour of Central Office  | Information        | 15 min. |
| 3. | Program Updates ( <i>Governing Board Report</i> provided to members prior to meeting) | Information        |         |
|    | • Basic Needs Update (Community Services, LIHEAP, etc.)                               |                    | 15 min. |
|    | ○ CSBG 2 <sup>nd</sup> Quarter Report   | Action             |         |
|    | ○ Summer, 2011 HEAP Corrective Action Plan  | Action             |         |
|    | ○ New Initiatives   | Information        |         |
|    | • Education Update (Head Start)   |                    | 30 min. |
|    | ○ Updated Forms and Policies  | Action             |         |
|    | ○ Enrollment & Avg. Daily Attendance- Terri Beard                                     | Training           |         |
|    | ○ Triennial Re-Visit Response Letter  | Action             |         |
|    | • Housing Update (WX, etc.)   | Information        | 20 min. |
|    | ○ Weatherization Corrective Action Report   | Action             |         |
|    | ○ WX Bid Awards   | Action             |         |
|    | ○ Revised ARRA Budget   | Action             |         |
|    | ○ New Initiatives- Approval of Grant submission*                                      | Information/Action |         |
| 4. | Executive Director's Report; Emerging Issues/Opportunities                            | Information        | 10 min. |
| 5. | Finance:  | Action             | 30 min. |
|    | ○ Review of Expenditure Reports   | Action             |         |
|    | ○ C.C. Statement Re-Cap Review  | Action             |         |
|    | ○ Audit Bid Review & Award  | Action             |         |
| 6. | Retirement Plan discussion  | Review/Discussion  | 15 min. |
| 7. | Corporate Services Update   | Information        | 10 min. |
|    | ○ Approval of New Hires   | Action             |         |
| 8. | Wrap Up; discuss dates for future Board meetings                                      | Information        | 5 min.  |
| 9. | Adjourn(8:00 pm.)   |                    |         |

\*= if ready for presentation and submittal.

*Serving Baxter, Boone, Marion, Newton, Searcy, and  
Van Buren counties in Arkansas*