

OZARK OPPORTUNITIES, INC. BOARD OF DIRECTORS

Executive Committee Meeting

Ozark Opportunities, Inc. Executive Committee will meet at the OOI Central Office at 701 E. Prospect Ave. in Harrison at **1:30 p.m.** on **September 27, 2012.** Anyone not able to attend in person is able to call in- please contact Richard T. Atkinson for call-in information (870) 741-9406 ext. 235 (it is the same information as before, FYI.)

AGENDA:

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|-----|---|-------------------|
| 1. | Welcome (1:30 p.m.) | |
| 2. | Acceptance of prior meeting minutes (provided prior to meeting) | Action |
| 3. | Closed Session | |
| 4. | Program Updates (Governing Board Report provided to members prior to meeting) | |
| | • Community Services Update | Information |
| | • Head Start Update | Information |
| | ○ Approval of use of Program Income for Finance Software | Action |
| | ○ Approval of Exemption Status Policy Clarifications | Action |
| | ○ Sick/Annual Leave Revision to OOI Personnel Policies | Action |
| | ○ H.S. Semi-Annual Report Acceptance | Action |
| | • Weatherization Update | Information |
| | ○ ARRA WX Budget approved by the State | Information |
| | ○ Corrective Action Acceptance | Action |
| | ○ Shutdown of Program | Action |
| 5. | Finance: | Information |
| | • Reports | Action |
| | ○ Review of Expenditure Report | |
| | ○ C.C. Statement Re-Cap Review | |
| | ○ Retirement Plan Report | |
| | ○ Presentation of the IRS 990 return | |
| | ○ Presentation of the IRS 5500 return (Retirement) | |
| | • Finance System- Award of Software Vendor for SAGE | |
| | Approve RFP for Sage | Action |
| 6. | Retirement Plan Discussion/Training | Review/Discussion |
| 7. | Corporate Services Update | Information |
| | • Program Manager Position Approval- Head Start | Action |
| 8. | Executive Director's Report; Emerging Issues/Opportunities & Poverty Data | Information |
| 9. | Wrap Up; discuss dates for future Board meetings | Information |
| 10. | Adjourn (3:00 pm.) | |

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