



# OZARK OPPORTUNITIES, INC.

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## OZARK OPPORTUNITIES, INC. BOARD OF DIRECTORS

FROM: Paulette Hill, Chairperson of the Board  
By: Richard T. Atkinson "Toby", CEO

DATE: October 11, 2017

SUBJECT: OOI Board of Directors Executive Committee Meeting

*Ozark Opportunities, Inc.* Board of Directors Meeting will be held at the OOI Central Office at **701 E. Prospect Ave.** on **October 25** at **3:00 pm** (information to call in to the meeting will be sent to all active OOI Board Members.)

Any additional community members wanting to attend the meeting via phone will need to contact Mr. Atkinson at (870) 741-9406 ext. 235 or email [rtatkinson@ozarkopp.org](mailto:rtatkinson@ozarkopp.org) for dial-in information.

**The public is invited to attend the meeting.**

### AGENDA

1. Welcome, Mission Statement & Establish Quorum (3:00 pm.)
2. Training: Policy Council & Board of Directors Roles and Responsibilities & Head Start Governance Info
3. Finance Packet Review & **Acceptance:** Action
  - Expenditure Reports, Credit Card Statement Re-Cap Review, Balance Sheet, Payroll Record, Retirement, etc.
4. Corporate Services Update:
  - Employment Actions- Review Info
  - Personnel Policies and Procedures- Review & Acceptance Action
  - CEO & Head Start Director Evaluation (due to be conducted in Nov. 2017) Info
5. Finance Policies and Procedures- Review & Acceptance Action
6. Program Updates: Info
  - a) Early Childhood (ABC, HS & EHS)
    - Program(s) Update Info
    - Head Start and Early Head Start Menus Action
    - Head Start Annual Report to the Public (2016-17)- Acceptance Action
  - b) Community Services
    - Program(s) Update Info
    - CSBG 4th Quarter report, review and acceptance. Action
7. Adjourn (5:00 pm.) Action