Agency Progress Report

I. Executive Director’s Corner:

We held a Strategic Planning Session on June 13, 2016. We had a great turnout of Board, Staff, and Community Partners in attendance. There was deep discussion about our agency’s programs, priorities, and direction; including feedback from the non-agency staff in the room- it was truly a meaningful day of analysis and interaction with the Planning Committee, and we are planning to host another Agency Planning Session on July 29, 2016.

As mentioned last month, we are still planning a 50th Anniversary Celebration in late July 2016 (our actual date of inception was August 15, 1966.) We will be doing a series of newspapers and website highlight articles, and have arranged for the Harrison Chamber of Commerce to host a Business After Hours 50th Anniversary Celebration Event on July 28, 2016 from 5:00 to 6:30 pm. at our central office at 701 E. Prospect Ave. in Harrison. Please stay tuned for additional information on additional events and other ways you can be involved.

As always, I welcome feedback and dialogue from the public and our customers. Please feel free to reach out; my email address is rtatkinson@ozarkopp.org, and office phone number (870) 741-9406 ext. 235.

Richard T. Atkinson

II. Early Childhood Education:

A. Director’s Report:

School is out and we are working to prepare for the coming school year. We have planned lots of changes in the coming school year for Head Start, in addition to receiving word we will have new Arkansas Better Chance Pre-K slots in Baxter County. We are also looking at additional opportunities to add Early Head Start (infant/toddler) slots in an effort to best serve our entire region with early childhood education (Pre-K and infant/toddler).

Richard T. Atkinson
B. Head Start Pre-K:

1. Terri Beard- ERSEA & Family and Community Partnerships:

   - **ENROLLMENT UPDATE:** At the end of May we had 416 children enrolled. Our funded enrollment is 440. Next year, if funded, our funded enrollment will be 261 Pre-K and 48 Early Head Start.

   
   06CH5680 - OZARK OPPORTUNITIES, INC

   End-of-Month Enrollment Report

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<tr>
<td>Aug 2015</td>
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<td>440</td>
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</tr>
<tr>
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</tr>
<tr>
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</tr>
<tr>
<td>Nov 2015</td>
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</tr>
<tr>
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</tr>
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</tr>
<tr>
<td>Apr 2016</td>
<td>435</td>
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</tr>
<tr>
<td>May 2016</td>
<td>416</td>
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<td>Yellville-Summit</td>
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<td>Ozark Opportunities Inc. H/S Totals:</td>
<td>416</td>
<td>413</td>
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2. **Wanda Nelson- Nutrition, Facilities/Safety & Licensing:**

<table>
<thead>
<tr>
<th>CACFP CLAIM SUMMARY - May 2016</th>
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<tbody>
<tr>
<td><strong>Breakfast</strong>= 2,610</td>
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<tr>
<td><strong>Total</strong> $14,588.68</td>
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</tbody>
</table>

3. **Ryan Clayborn- Program Manager/ Education Coordinator/Training and Technical Assistance Coordinator**

**Maintenance at Facilities**
- Yellville Classroom being painted and prepared for move into the school.
- Bruno building sheet rocked and painted. Ramp and porch will be stained soon.
- Harrison classrooms 1 & 2 will have new lighting installed next week as well as having ceiling painted.
- Norfork playground is being revamped. There will be a new fall zone, bike path, and sandbox area.

**Classrooms Closed**
- Flippin and Alpena classroom materials/supplies were moved to the Marshall warehouse and stored for easy access for future use.

**Trainings**
- Coordinating staff have completed multiple on-line trainings this summer.
- Three Coordinators attended the *Bright Futures Conference/Training* in Little Rock.
- The Program Manager and Mental Health Coordinator attended Behavioral Management training in Springdale.
- Three HS Coordinators will be attending the Head Start Governance Training in Dallas this July.

**Head Start**
- Head Start forms are being updated for upcoming year.
- A new *Child Tracking Spreadsheet* has been created for Program Manager and Executive Director to track all child records in both HS and EHS.
- Family Support Workers (FSW’s) are completing their first summer home visits on returning children to lighten the load this August.
- Early Head Start planning is underway.
Child Outcomes

Teaching Strategies Gold- Growth Increase by Domain
August 2015 - May 2016

Three Year Olds:
Social-Emotional- 18%
Physical – 9.1%
Language-14.7%
Cognitive- 18%
Literacy-21.9%
Math-13.6%

Four Year Olds:
Social-Emotional- 18.1%
Physical -9%
Language-14.6%
Cognitive-19.8%
Literacy-26.7%
Math-14.5%

This report shows that each age group had large increases over the school year. The lowest area is in “Physical Development” because this domain is easily attainable by students at the baseline; therefore, there is not as much room for growth in the TSG system.

4. Patricia Murray- Disabilities & Center Supervisor:
We ended the year having served 71 children and their families to receive services for speech and developmental needs. Our teaching staff work hard with the Co-Op's and Preschool staff to make a difference in each child's life.

I have been working on end-of-the-year reports and researching what new reports might be available for the coming year to track and double-check progress of the children.

In addition, I have been attending webinars on proper testing of hearing and vision of infants and Preschool children and attending trainings on “Understanding and Helping Students with Social, Emotional and Behavioral Challenges.”

5. **Tawnya Akins: Health/Mental Health:**

*Health Requirements:*

1. Completed Physical Exams: 98%
2. Completed Dental Exams: 98%
3. Completed Blood Lead Testing: 99%
4. Immunization documented as complete, up-to-date, or waiver: 100%
5. Growth Assessment: 65% Healthy Weight, 4% Under Weight, 15% Over Weight, and 12% Obese.

6. **Krystal Mayes: Parent Engagement**

- Attended the Planning meeting and discussed several great ideas for the future of our community.
- Drafted minutes from May Policy Council meeting and sent to Executive Director for revision.
- Created Head Start Coordinator Report and sent to Executive Director for review.
- Updated and monitored OOI Teacher/Staff Forum page and OOI Head Start Facebook Pages.
- Documented and organized all minutes, training, members, agendas, etc. for Policy Council.
- Reconciled the Performance Standards verses the P.C. Training Schedule to ensure guidelines are being met.
- Completed April and May In-Kind and submitted to Finance.
- Attended Boone County Imagination Library Meeting.
- Attended ACAAA Conference in Little Rock.
- Arranged Impasse Committee Meeting.
- Met with Community Services Director to estimate next year’s statistics for reporting purposes.
III. Community Services Programs  
Rebecca Hanlin; Community Services Director

A. Home Energy Assistance Program:
- The summer utility assistance program for non-emergency and emergency will start July 5, 2016.
- 3,838 Potentially Eligible applications were mailed out June 9th and 10th. These are for individuals who receive SNAP (Supplemental Nutritional Assistance Program also known as Food Stamps) and are elderly and/or disabled.
  - Baxter: 1,166
  - Boone: 983
  - Marion: 548
  - Newton: 274
  - Searcy: 310
  - Van Buren: 557

B. Vehicle Repair Loan Program:
- Current balance is now $6,267.58.
- $500 maximum loan amount.
- Loan must be repaid within one year.
- To date we have had three applicants; two of which have repaid their full loan amounts. The third is in good standing.
- We are working with partners to research ways to lend the money left while insuring it is repaid and helps those in need in the best way possible.

C. SUCCESS:
- Getting Ahead in a Just-Gettin’- By World Course: Another class has been started in Harrison. They normally meet on Thursdays from 5-8:00 pm. A graduate from the previous class is a co-facilitator for this group.
- Rebecca Hanlin and Julie Smith interviewed with Boone County United Way for a possible grant opportunity. We have received preliminary notice that we will receive funds for 2017. Right now the amount has not been revealed; we expect an award letter in the next few weeks
• SUCCESS Seminars:
  o June seminars: tobacco prevention (Tobacco Coalition)
    ▪ 21st at Harrison, 5:30 pm
    ▪ 23rd at Mountain Home, 5:30 pm
  o July seminars: energy conservation (NAEC & Black Hills Energy SourceGas)
    ▪ July 11th at Mountain Home, 5:30 – 7:00 pm
    ▪ July 19th at Harrison, 5:30 – 7:00 pm
  o All seminars are free and open to the public.

• Seminar Enrollment through 6/16/2016:

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<th>Exited</th>
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<td>Marion</td>
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<td>Searcy</td>
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<td>Van Buren</td>
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<td><strong>Total</strong></td>
<td><strong>27</strong></td>
<td><strong>3</strong></td>
<td><strong>16</strong></td>
<td><strong>46</strong></td>
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D. Community Services Block Grant (CSBG):

• 2017 CSBG Application
  o Due to the State by July 1, 2016.
  o Documents will be on-hand and Board meeting for review, discussion and approval.

• Special projects, mini grants. To date we have not received a response regarding proposals that were submitted the beginning of the program year (August 2015, program year started October 1, 2015).

E. Emergency Solutions Grant: Two applications were submitted. One for Baxter, Boone, Marion and Newton counties service area. And the second for cover Searcy and Van Buren counties. Both applications include funds for Homeless Prevention and Rapid Re-housing.
  o No updates available at this time.

F. General Community Services Updates:

• Experience Works Employees:
  o Van Buren: Sandy is helping Marie in our Clinton office.
  o Boone: Interviews have been conducted and we may have a helper for our Community Services Building in Harrison, Hwy 43 office. Terri will mainly be helping Tammy with summer HEAP.
  o Baxter: There is a possibility of an Experience Works person being assigned to our Baxter Outreach Office located in Mountain Home.
F. General Community Services Updates; continued:

- Youth Works:
  - Boone County: Currently Willow Waggoner is learning clerical/receptionist skills at our Community Services Building located on Hwy 43 East in Harrison. Willow worked for us last summer so we were excited to see her return.
- Baxter County outreach office has moved! 😊 New address is: 1318 Bradley Drive, Suite 16 in Mountain Home. Phone number is: (870) 425-5118.

IV. Corporate Services (Human Resources/ Training Information)

Jane Bueg; Corporate Services Director

<table>
<thead>
<tr>
<th>Hires</th>
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<th>Community Services</th>
<th>Administration</th>
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</tr>
</tbody>
</table>

Other/Training

GoogleApps in-kind report: $325.00

Workforce Services Unemployment Claims: 12

OOI Property/Inventory: on-going – site records from Head Start Classrooms & County staff – reconcile w/2015 inventory

COBRA: 1

Technology: monthly “Tech Talk” with RaganPro; ongoing adjustment to Enterprise System, troubleshooting & repairs; Office 2016 installation; Classroom technology items to Central Office for summer storage

Governance Meetings: HS Policy Council 5/18/16; OOI Executive Committee Meeting 5/19/16; OOI Board of Director’s Meeting 5/19/16

OOI Personnel Policy: Board approval of current document (including 2016 changes approved by BOD & PC)

Training: ACAAA Annual Conference – Board, Personnel, Evaluation, Fundraising, Audit

DHS, SS Income Verifications: 1

Termination Appeal: Termination appeal hearing w/Board of Director’s Executive Committee

Head Start School Year 2015-2016 Contract Hours/Days tracking & final reconciliation Teacher Assistants & Cooks