



OZARK OPPORTUNITIES, INC.

701 E. PROSPECT • P.O. BOX 1400 • HARRISON, ARKANSAS 72602 • (870) 741-9406 • FAX: (870) 741-0924

Agency Progress Report

Report for June 2016 Board of Directors, Staff and Partners

I. Executive Director's Corner:

We held a Strategic Planning Session on June 13, 2016. We had a great turnout of Board, Staff, and Community Partners in attendance. There was deep discussion about our agency's programs, priorities, and direction; including feedback from the non-agency staff in the room- it was truly a meaningful day of analysis and interaction with the Planning Committee, and we are planning to host another Agency Planning Session on July 29, 2016.

As mentioned last month, we are still planning a 50th Anniversary Celebration in late July 2016 (our actual date of inception was August 15, 1966.) We will be doing a series of newspapers and website highlight articles, and have arranged for the Harrison Chamber of Commerce to host a **Business After Hours 50th Anniversary Celebration Event on July 28, 2016 from 5:00 to 6:30 pm.** at our central office at 701 E. Prospect Ave. in Harrison. Please stay tuned for additional information on additional events and other ways you can be involved.

As always, I welcome feedback and dialogue from the public and our customers. Please feel free to reach out; my email address is rtatkinson@ozarkopp.org, and office phone number (870) 741-9406 ext. 235.

Richard T. Atkinson

II. Early Childhood Education:

A. Director's Report:

School is out and we are working to prepare for the coming school year. We have planned lots of changes in the coming school year for Head Start, in addition to receiving word we will have new Arkansas Better Chance Pre-K slots in Baxter County. We are also looking at additional opportunities to add Early Head Start (infant/toddler) slots in an effort to best serve our entire region with early childhood education (Pre-K and infant/toddler).

Richard T. Atkinson

B. Head Start Pre-K:

1. Terri Beard- ERSEA & Family and Community Partnerships:

- **ENROLLMENT UPDATE:** At the end of May we had **416 children** enrolled. Our funded enrollment is 440. Next year, if funded, our funded enrollment will be 261 Pre-K and 48 Early Head Start.

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End-of-Month Enrollment Report

<i>Month</i>	<i>Reported</i>	<i>Funded</i>	<i>Status</i>
Jul 2015	Closed	440	Reported
Aug 2015	413	440	Reported
Sep 2015	425	440	Reported
Oct 2015	418	440	Reported
Nov 2015	426	440	Reported
Dec 2015	431	440	Reported
Jan 2016	434	440	Reported
Feb 2016	440	440	Reported
Mar 2016	440	440	Reported
Apr 2016	435	440	Reported
May 2016	416	440	Reported
Jun 2016	Closed		Reported

Ozark Opportunities Inc. H/S
2005 - Management Report - End of Month Enrollment

Program Term: Head Start 2015-2016, Replacement In Same Program, Replacement In Same Program Term, Reporting
Date: 5/13/2016

Ozark Opportunities Inc. H/S

	Total	Actual Enrollment	Vacancies	Days Vacant (Avg)
Alpena				
Head Start Totals:	17	16	1	26 (Avg)
Bruno Pyatt				
Head Start Totals:	14	14	0	0 (Avg)
Clinton Head Start				
Head Start Totals:	29	29	0	0 (Avg)
Cotter Head Start				
Head Start Totals:	20	20	0	0 (Avg)
Filppin				
Head Start Totals:	15	15	0	0 (Avg)
Harrison				
Head Start Totals:	87	87	0	0 (Avg)
Jasper Head Start				
Head Start Totals:	17	17	0	0 (Avg)
Marshall Head Start				
Head Start Totals:	15	15	0	0 (Avg)
Mountain Home I Rm 1				
Head Start Totals:	16	15	1	7 (Avg)
Mountain Home I Rm 2				
Head Start Totals:	18	18	0	0 (Avg)
Mountain Home II				
Head Start Totals:	18	18	0	0 (Avg)
Mountain Home III				
Head Start Totals:	16	16	0	0 (Avg)
Mountain Home IV				
Head Start Totals:	17	17	0	0 (Avg)
Norfolk				
Head Start Totals:	25	25	0	0 (Avg)
Shirley Head Start				
Head Start Totals:	19	19	0	0 (Avg)
St. Joe Head Start				
Head Start Totals:	14	14	0	0 (Avg)
Valley Springs				
Head Start Totals:	20	20	0	0 (Avg)
Western Grove Head Start				
Head Start Totals:	19	18	1	21 (Avg)
Yellville-Summit				
Head Start Totals:	20	20	0	0 (Avg)
Ozark Opportunities Inc. H/S Totals:	416	413	3	18 (Avg)

2. Wanda Nelson- Nutrition, Facilities/Safety & Licensing:

CACFP CLAIM SUMMARY- May 2016		
<i>Breakfast= 2,610</i>	<i>Lunch= 2,568</i>	<i>Snacks= 2,098</i>
Total \$14,588.68		

3. Ryan Clayborn- Program Manager/ Education Coordinator/Training and Technical Assistance Coordinator

Maintenance at Facilities

- Yellville Classroom being painted and prepared for move into the school.
- Bruno building sheet rocked and painted. Ramp and porch will be stained soon.
- Harrison classrooms 1 & 2 will have new lighting installed next week as well as having ceiling painted.
- Norfolk playground is being revamped. There will be a new fall zone, bike path, and sandbox area.

Classrooms Closed

- Flippin and Alpena classroom materials/supplies were moved to the Marshall warehouse and stored for easy access for future use.

Trainings

- Coordinating staff have completed multiple on-line trainings this summer.
- Three Coordinators attended the *Bright Futures* Conference/Training in Little Rock.
- The Program Manager and Mental Health Coordinator attended Behavioral Management training in Springdale.
- Three HS Coordinators will be attending the Head Start Governance Training in Dallas this July.

Head Start

- Head Start forms are being updated for upcoming year.
- A new *Child Tracking Spreadsheet* has been created for Program Manager and Executive Director to track all child records in both HS and EHS.
- Family Support Workers (FSW's) are completing their first summer home visits on returning children to lighten the load this August.
- Early Head Start planning is underway.

Child Outcomes

Teaching Strategies Gold- Growth Increase by Domain
August 2015 - May 2016

Three Year Olds:

- Social-Emotional- 18%
- Physical – 9.1%
- Language-14.7%
- Cognitive- 18%
- Literacy-21.9%
- Math-13.6%

Four Year Olds:

- Social-Emotional- 18.1%
- Physical -9%
- Language-14.6%
- Cognitive-19.8%
- Literacy-26.7%
- Math-14.5%

This report shows that each age group had large increases over the school year. The lowest area is in “Physical Development” because this domain is easily attainable by students at the baseline; therefore, there is not as much room for growth in the TSG system.

4. Patricia Murray- Disabilities & Center Supervisor:

6/2/2016
10:02 am
Pmurray

Ozark Opportunities Inc. H/S
3501 - Management Report - Disabilities

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ChildPlus

Program Term: Head Start 2015-2016, Enrollment Status: Enrolled, Dropped, Drop/Wait, Drop/Accept, Completed

Ozark Opportunities Inc. H/S

Child Count	Funded Enrollment	Concerns	Total Diagnosed	IEP Counts		LEA Signed IEP	Plan Type	Parent Conferences			Specific Disability Counts*	Concern Status Counts
				% w/ IEP or IFSP				One	Two	Three		

Ozark Opportunities Inc. H/S

72	440	0	71	1 IEP(s): 54	1 Signed 54	54	IEP: 72	10	0	0	Non-categorical/developmental delay	36
				2 IEP(s): 15	2 Signed 15	15	IFSP: 0				Speech or language impairment	35
				3 IEP(s): 3	3 Signed 3	3						

16%

We ended the year having served **71 children** and their families to receive services for speech and developmental needs. Our teaching staff work hard with the Co-Op's and Preschool staff to make a difference in each child's life.

I have been working on end-of-the-year reports and researching what new reports might be available for the coming year to track and double-check progress of the children.

In addition, I have been attending webinars on proper testing of hearing and vision of infants and Preschool children and attending trainings on "Understanding and Helping Students with Social, Emotional and Behavioral Challenges."

5. Tawnya Akins: Health/Mental Health:

Health Requirements:

1. Completed Physical Exams: 98%
2. Completed Dental Exams: 98%
3. Completed Blood Lead Testing: 99%
4. Immunization documented as complete, up-to-date, or waiver: 100%
5. Growth Assessment: 65% Healthy Weight, 4% Under Weight, 15% Over Weight, and 12% Obese.

6. Krystal Mayes: Parent Engagement

- Attended the Planning meeting and discussed several great ideas for the future of our community.
- Drafted minutes from May Policy Council meeting and sent to Executive Director for revision.
- Created Head Start Coordinator Report and sent to Executive Director for review.
- Updated and monitored OOI Teacher/Staff Forum page and OOI Head Start Facebook Pages.
- Documented and organized all minutes, training, members, agendas, etc. for Policy Council
- Reconciled the Performance Standards verses the P.C. Training Schedule to ensure guidelines are being met.
- Completed April and May In-Kind and submitted to Finance.
- Attended Boone County Imagination Library Meeting
- Attended ACAA Conference in Little Rock
- Arranged Impasse Committee Meeting
- Met with Community Services Director to estimate next year's statistics for reporting purposes.

III. Community Services Programs

Rebecca Hanlin; Community Services Director

A. Home Energy Assistance Program:

- The summer utility assistance program for non-emergency and emergency will start July 5, 2016.
- 3,838 Potentially Eligible applications were mailed out June 9th and 10th. These are for individuals who receive SNAP (Supplemental Nutritional Assistance Program also known as Food Stamps) and are elderly and/or disabled.
 - Baxter: 1,166
 - Boone: 983
 - Marion: 548
 - Newton: 274
 - Searcy: 310
 - Van Buren: 557

B. Vehicle Repair Loan Program:

- Current balance is now \$6,267.58.
- \$500 maximum loan amount.
- Loan must be repaid within one year.
- To date we have had three applicants; two of which have repaid their full loan amounts. The third is in good standing.
- We are working with partners to research ways to lend the money left while insuring it is repaid and helps those in need in the best way possible.

C. SUCCESS:

- Getting Ahead in a Just-Gettin'- By World Course: Another class has been started in Harrison. They normally meet on Thursdays from 5-8:00 pm. A graduate from the previous class is a co-facilitator for this group.
- Rebecca Hanlin and Julie Smith interviewed with Boone County United Way for a possible grant opportunity. We have received preliminary notice that we will receive funds for 2017. Right now the amount has not been revealed; we expect an award letter in the next few weeks

- **SUCCESS Seminars:**
 - June seminars: tobacco prevention (Tobacco Coalition)
 - 21st at Harrison, 5-6:30 pm
 - 23rd at Mountain Home, 5-6:30 pm
 - July seminars: energy conservation (NAEC & Black Hills Energy SourceGas)
 - July 11th at Mountain Home, 5:30 – 7:00 pm
 - July 19th at Harrison, 5:30 – 7:00 pm
 - All seminars are free and open to the public.
- Seminar Enrollment through 6/16/2016:

County	Active	Pending	Exited	Total
Baxter	6	0	5	11
Boone	13	2	4	19
Marion	2	0	4	6
Newton	4	1	0	5
Searcy	2	0	1	3
Van Buren	0	0	2	2
Total	27	3	16	46

D. Community Services Block Grant (CSBG):

- 2017 CSBG Application
 - Due to the State by July 1, 2016.
 - Documents will be on-hand and Board meeting for review, discussion and approval.
- Special projects, mini grants. To date we have not received a response regarding proposals that were submitted the beginning of the program year (August 2015, program year started October 1, 2015).

- E. Emergency Solutions Grant:** Two applications were submitted. One for Baxter, Boone, Marion and Newton counties service area. And the second for cover Searcy and Van Buren counties. Both applications include funds for Homeless Prevention and Rapid Re-housing.
- No updates available at this time.

F. General Community Services Updates:

- Experience Works Employees:
 - Van Buren: Sandy is helping Marie in our Clinton office.
 - Boone: Interviews have been conducted and we may have a helper for our Community Services Building in Harrison, Hwy 43 office. Terri will mainly be helping Tammy with summer HEAP.
 - Baxter: There is a possibility of an *Experience Works* person being assigned to our Baxter Outreach Office located in Mountain Home.

F. General Community Services Updates; continued:

- Youth Works:
 - Boone County: Currently Willow Waggoner is learning clerical/receptionist skills at our Community Services Building located on Hwy 43 East in Harrison. Willow worked for us last summer so we were excited to see her return.
- Baxter County outreach office has moved! ☺ New address is: 1318 Bradley Drive, Suite 16 in Mountain Home. Phone number is: (870) 425-5118.

IV. Corporate Services (Human Resources/ Training Information)

Jane Bueg; Corporate Services Director

	Education	Community Services	Administration	Total
Hires	0	0	0	0
All	Education	Community Services	Administration	Total
Terminations	1	0	0	1
Other/Training				
GoogleApps in-kind report: \$325.00				
Workforce Services Unemployment Claims: 12				
OOI Property/Inventory: on-going – site records from Head Start Classrooms & County staff – reconcile w/2015 inventory				
COBRA: 1				
Technology: monthly “Tech Talk” with RaganPro; ongoing adjustment to Enterprise System, troubleshooting & repairs; Office 2016 installation; Classroom technology items to Central Office for summer storage				
Governance Meetings: HS Policy Council 5/18/16; OOI Executive Committee Meeting 5/19/16; OOI Board of Director’s Meeting 5/19/16				
OOI Personnel Policy: Board approval of current document (including 2016 changes approved by BOD & PC)				
Training: ACAA Annual Conference – Board, Personnel, Evaluation, Fundraising, Audit				
DHS, SS Income Verifications: 1				
Termination Appeal: Termination appeal hearing w/Board of Director’s Executive Committee				
Head Start School Year 2015-2016 Contract Hours/Days tracking & final reconciliation Teacher Assistants & Cooks				