The *Ozark Opportunities, Inc.* Board of Directors met at the offices of *Ozark Opportunities, Inc.* in Harrison, Arkansas, at **5:39 p.m.** on **Thursday, February 23, 2017.**

**Board Members Present:**
- Hon. Mickey Pendergrass
- Gloria York
- Charmaine Seaton, Rep.
- Hon. Terry Ott
- Paulette Hill
- Jim Sprott
- Debra Clemons
- Mayor Jan Larson
- Morgan Sellers
- Althea B. O’Haver

**Board Members Absent:**
- Judy Schenk
- Hon. Roger Hooper
- Mayor Dan Sherrell
- Kristen Smith
- Donna Crain
- Danny Griffin

**Staff Members Present:**
- Richard T. Atkinson
- Ryan Clayborn
- Rebecca Hanlin
- Harley Thompson
- Shirley Richesin
- Tawnya Akins

**Guests Present:**
- George Hill

1. **Welcome Meeting Called to Order:**

Chairperson Jim Sprott, declaring a quorum present, called to order the Quarterly Meeting of *Ozark Opportunities, Inc.* Board of Directors at 5:39 p.m.

The Pledge of Allegiance was recited. Introductions were made.

2. **Acceptance of prior meeting minutes** (minutes provided prior to the meeting).

    - Deborah Clemons moved to approve minutes of the November 21, 2016 meeting of the Board of Directors. Morgan Sellers seconded. Motion carried unanimously.

    - Hon. Terry Ott moved to approve minutes of the January 26, 2017 meeting of the Executive Committee. Gloria York seconded. Motion carried unanimously.

    - Mr. Sprott stated that the minutes from the February 23, 2017 Executive Committee would be provided for review, with a vote for ratification to be held at the next meeting of the Board of Directors.

3. **OOI Community Assessment & Planning Update (Public Hearing Data):**

Richard Atkinson, Executive & Head Start Director, presented to the Board the February 23, 2017 update of Ozark Opportunities, Inc.’s Strategic Matrix; outlining the “Action” and “Hold/Maintain” items under the categories of Stabilization, and Empowerment/Development. Rebecca Hanlin, Community Services Director, discussed ongoing needs assessments and recent compiled results which were presented in the Public Hearing held earlier in the day.

*$This agency is in compliance with Titles VI and VII Civil Rights Act*

*“Equal Opportunity Employer”*

[www.ozarkopp.org](http://www.ozarkopp.org)
4. Training:

- Tawnya Akins from the Child Development Department (HS/EHS) reviewed AR. Licensing Regulations, Accreditation & Child Maltreatment requirements, and measures undertaken to ensure compliance.

- Mr. Atkinson discussed the CSBG Organizational Standards and gave a handout showing OOI’s progress (i.e. compliance/completion) on the items addressed within all 56 standards.

5. Corporate Services Update:

Richard Atkinson presented Employment Actions for January and February 2017, vacancies, the addition of the Adverse Weather Policy, and reported zero (0) worker’s compensation accidents in 2016 (yay!).

Mr. Atkinson also presented a PowerPoint titled “2016-17 OOI Staff and Locations” that showed photographs of OOI locations and classrooms, and discussed staffing and agency assets (including real property & equipment, and a list of vehicles the agency owns.)


Shirley Richesin, Finance Director, presented a Recap. Report for the year (2016-17); including; the areas of audit, personnel, worker’s comp audit, fixed-asset additions, retirement fund, payoff on loan(s), certificate of deposit(s), reserve-for-leave fund, and program funding information.

7. Agency-Wide Update; emerging areas of opportunity, etc.

Rebecca Hanlin introduced Resource Development Coordinator, Harley Thompson, and they gave a presentation regarding housing “Gaps and Needs”. The need for safe, affordable housing was discussed as well as OOI’s increased involvement in the local Housing and Urban Development (HUD) Continuum of Care program; including a partnership with the students from the Bergman EAST program. EAST students designed and are building a “microshelter” to provide temporary accommodations for those awaiting a more permanent housing solution. The application of smaller dwellings in pocket communities to provide affordable housing solutions for singles, small families, students, seniors, and those seeking to downsize were discussed.

8. Other:

Mr. Atkinson discussed the need to apply for a waiver in order to allow some Child Development (Head Start Pre-K) students in Newton County to ride a bus to/from classes without a bus monitor or child restraints.

- Morgan Sellers made a motion to allow Mr. Atkinson to apply for the transportation waiver. Althea O’Haver seconded. Motion carried unanimously.

9. Meeting adjourned at 7:50 p.m.

After soliciting for any additional topics for discussion and receiving no replies, Mr. Sprott adjourned the meeting.

[Signature]

Board Officer

[Signature]  6/22/17

Date